



**Nunavut Maligaliurvia
Legislative Assembly of Nunavut
Assemblée législative du Nunavut**

RETURN TO WRITTEN QUESTION

Asked by: Adam Arreak Lightstone
Asked of: Hon. George Hickes, Minister of Finance
Number: WQ 50-5(2)
Date: October 24, 2019
Subject: Use of Travel Agencies

Preamble: It has come to my attention that some government departments may be using travel agents to book employee travel. I would like to inquire if there is any merit to the allegations. If so:

Question 1:

How much has been spent in fiscal year 2017-2018 and 2018-2019 on travel agents, travel agencies or any other companies which provide assistance to book and coordinate travel?

Answer:

For fiscal year 2017-2018 the GN spent \$ 91,907.19 on fees for assistance to book and coordinate travel.

For fiscal year 2018-2019 the GN spent \$67,118.70 on fees for assistance to book and coordinate travel.

a. Would you please provide a breakdown by department and division and identify the travel agent, agency, or company for each fiscal year?

Answer:

Fiscal Year	Dept.	Division	Fee to Agent	Travel Agency	RFP/Sole Source/Standing Offer?
2017-18	CGS	Community Planning and Lands	\$1,401.75	Top of the World Travel	No formal procurement process*
	EDU	K-12 School Operations Kitikmeot	\$5,129.25	Top of the World Travel	No formal procurement process*
	ENV	Climate Change Secretariat	\$13,277.00	Top of the World Travel	Sole Source, joint project with other territories
	FS	Directorate	\$1,139.99	Top of the World Travel	No formal procurement process*
	FS	Child Protection Services	\$267.75	Top of the World Travel	No formal procurement process*
	FS	Labour Market Development Agreement	\$1,712.55	Top of the World Travel	No formal procurement process*
	FS	Canada Job Fund	\$1,528.35	Top of the World Travel	No formal procurement process*
	FS	Adult Learning & Training	\$553.04	Top of the World Travel	No formal procurement process*
	FS	Financial Assistance for Northern Students (FANS)	\$12,349.50	Top of the World Travel	No formal procurement process*
	HEA	Health Care Service Delivery	\$10,401.76	Top of the World Travel	No formal procurement process*
	JUS	Legal Services Board	\$44,146.25	Canada One Travel	Request for Proposals
2018-19	EIA	Intergovernmental Affairs	\$341.25	Top of the World Travel	No formal procurement process*
	ENV	Fisheries and Sealing	\$21,362.55	Sivimmut Solutions	Standing Offer Agreement
	JUS	Legal Services Board	\$45,414.90	Canada One travel	Request for Proposals

*Service charges on individual travel bookings

b. Would you also identify whether or not Ministerial travel was booked under the budget in Executive and Intergovernmental Affairs, if so which minister and on behalf of which department and identify the travel agent, agency, or company.

Answer: Ministerial travel is budgeted through Executive and Intergovernmental Affairs. No travel agents were used to book ministerial travel in 2017-18 or 2018-19.

Question 2:

If assistance was used to book and coordinate employee travel, was there an RFP process, was it sole sourced or through a standing offer agreement?

Answer: See chart above.

Question 3:

Would the use of companies, which provide assistance to book and coordinate travel fall under the NNI policy?

Answer: Yes.

Question 4:

Would the use of companies, which provide assistance to book and coordinate travel, be FAM compliant?

Answer:

While most GN travel is booked directly, travel agents are occasionally used in situations where travel is logistically complicated.

Services provided by travel agencies must comply with all applicable financial policies and directives. There is no specific reference in FAM that would prevent the use of travel agents to book and coordinate travel.