

2022 - 2025



Office of the Legislative Assembly of Nunavut

BUSINESS PLAN: 2022-2025

OFFICE OF THE LEGISLATIVE ASSEMBLY OF NUNAVUT
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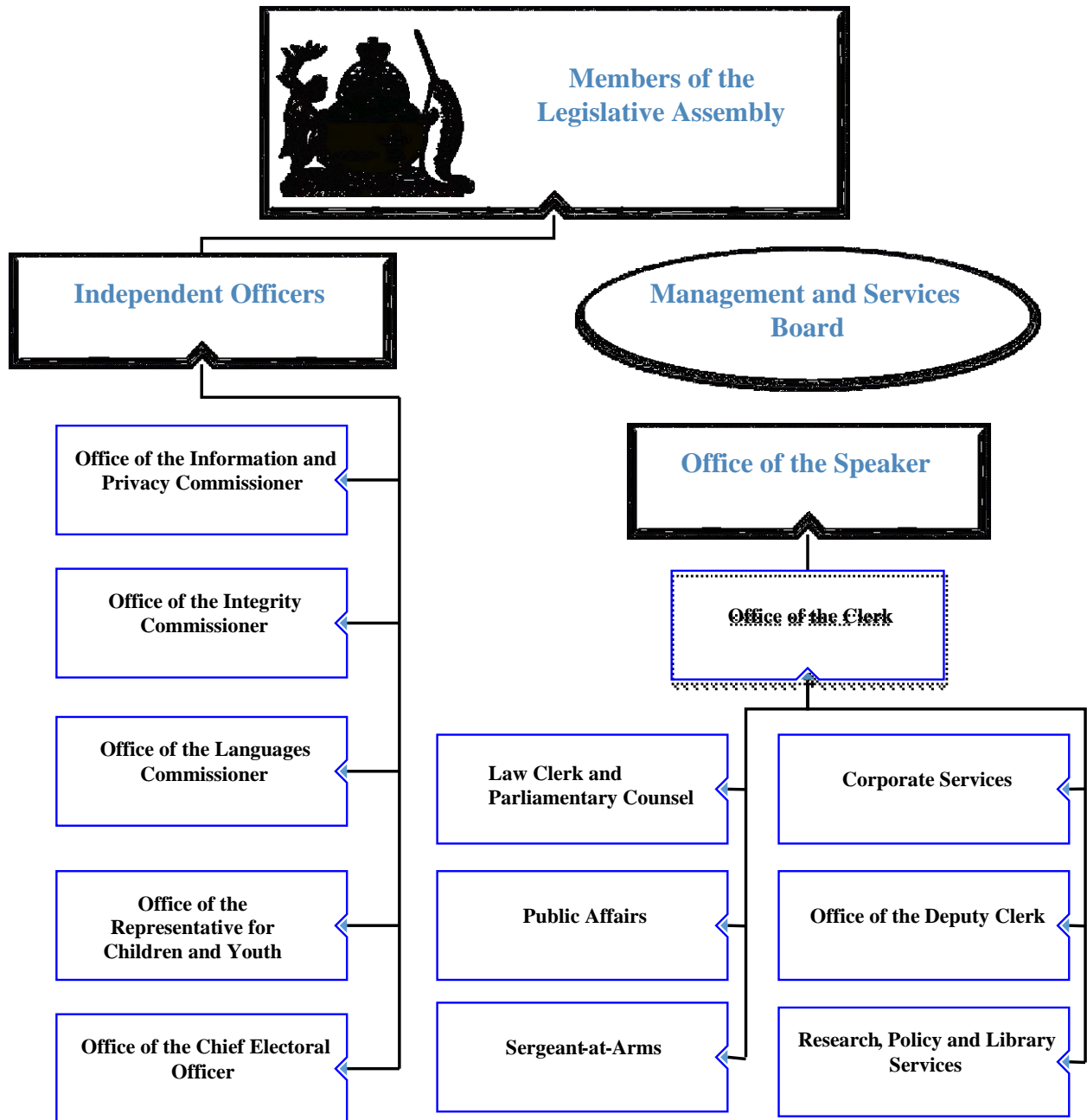
Table of Contents

The Organization of the Legislative Assembly of Nunavut.....	2
CORE BUSINESS	3
Assembly Operations	3
Objectives	4
Priorities (2022-23)	6
Priorities (2023-24)	6
Priorities (2024-25)	6
Expenditures on Behalf of Members.....	7
Objectives	7
Priorities (2022-23)	7
Priorities (2023-24)	8
Priorities (2024-25)	8
Support to Independent Officers of the Legislative Assembly	8
Objectives	8
Priorities (2022-23)	10
Priorities (2023-24)	10
Priorities (2024-25)	10

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Figure 1
The Organization of the Legislative Assembly of Nunavut



CORE BUSINESS

The Office of the Legislative Assembly focuses on the following lines of core business:

	Budget (\$000)			
	2021-2022	2022-2023	2023-2024	2024-2025
Assembly Operations	9,211	9,151	9,151	9,151
Expenditures on Behalf of Members	12,225	13,885	13,885	13,885
Support to Independent Officers of the Legislative Assembly	7,334	6,009	6,154	6,154
TOTAL	28,770	29,045	29,190	29,190

Assembly Operations

Canada's Westminster system of parliamentary democracy requires a rigorous separation of powers between the legislative, executive and judicial branches of government. Fostering effective and collegial working relationships with the executive branch of government, while ensuring the independence of the Legislative Assembly, is essential. Nunavut's consensus style of governance calls upon us to serve Members in a manner that respects the character of the institution. We acknowledge that, by its very nature, the Legislative Assembly is a political arena in which diverse positions and perspectives are articulated.

The operations of the Office of the Legislative Assembly are established pursuant to the *Legislative Assembly and Executive Council Act*. This line of business supports the primary purpose of the Assembly - a functional legislative process. Consistent with the governance traditions of Northern Canada and established principles of parliamentary democracy, we work to ensure that the business of the House is conducted in compliance with the *Rules of the Legislative Assembly of Nunavut*, the *Legislative Assembly and Executive Council Act* and certain statutory requirements of the *Nunavut Act*. We provide support to the Office of the Speaker and Members in the Chamber, committees, caucuses and constituencies.

The Standing and Special Committees of the Legislative Assembly fulfill important functions in the legislative process. The consideration of proposed legislation ensures that Bills are scrutinized before becoming law. Public hearings provide an opportunity for individuals and organizations to express their views and concerns on matters of public policy.



Committees perform an oversight function with respect to departmental expenditures and initiatives and can undertake detailed examinations of different subject areas. Caucus meetings allow Members to address matters related to the scheduling of House business, in addition to other issues that arise. Members are a direct link in their constituencies between Nunavummiut and their government. Members advocate for the needs of their communities and articulate the concerns and aspirations of their constituents.

Objectives

- To provide quality support to the Management and Services Board, the Speaker and Members of the Legislative Assembly in the conduct of their duties as Nunavut's elected representatives;
- To ensure that the legislative process is conducted in accordance with our statutory and procedural authorities; and
- To provide the public with information regarding House and committee proceedings.

Programs	Budget (\$000)	2021-22	2022-23	2023-24	2024-25
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Office of the Clerk		1,415	1,380	1,380	1,380
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- The provision of advice and support to the Speaker, Members, Caucus and Committee Chairs on matters of Parliamentary procedure and privilege;
- The maintenance of the papers and records of the Legislative Assembly;
- The co-ordination of Committee and Caucus scheduling and meetings of the Legislative Assembly;
- The protection of the dignity and decorum of the House by the Sergeant-at-Arms; and
- The provision of a safe, aesthetically pleasing and culturally appropriate working environment for Members and Assembly employees.

Office of the Speaker		280	385	385	385
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- Support to the Office of the Speaker in the execution of the office-holder's duties as the official representative of the Legislative Assembly and Chair of the Management and Services Board;
- Support to the Office of the Speaker with respect to Nunavut's participation in national and international events of the Commonwealth Parliamentary Association; and
- Support to the Office of the Speaker in the execution of the office-holder's duties as Chairperson of the Order of Nunavut Advisory Council.



Sessional Administration **2,435** **2,425** **2,425** **2,425**

- The production of *Hansard*;
- The holding of sittings of the House;
- The provision of the services of the Law Clerk and Parliamentary Counsel; and
- The provision of interpretation and translation services for House and caucus proceedings.

**Standing and Special
Committee Administration** **680** **725** **725** **725**

- The provision of interpretation and translation services for Standing and Special Committee proceedings; and
- The holding of committee meetings and televised hearings.

**Research, Policy and Library
Services** **1,036** **1,017** **1,017** **1,017**

- The provision of research services for individual Members, the Management and Services Board and Standing and Special Committees;
- The preparation of committee correspondence, reports, news releases and other documents;
- The preparation of correspondence, reports and other documents for the Office of the Legislative Assembly; and
- The provision of information and reference services by the Nunavut Legislative Library to Members, officers and employees of the Legislative Assembly, Government of Nunavut departments and other clients.

Public Affairs **50** **50** **50** **50**

- The promotion of the Legislative Assembly through the public tour program and the production of promotional products, information materials and brochures;
- The administration of the Legislative Assembly Page Program;
- Maintenance of the Legislative Assembly's art collection;
- The planning and hosting of special events, ceremonies and unveilings;
- The management of liaison with northern and national media organizations.



Corporate Services	3,315	3,169	3,169	3,169
<ul style="list-style-type: none">• The administration of the financial management and human resources functions of the Office of the Legislative Assembly;• The administration of Members' indemnities, allowances, expenses and benefits;• The administration of retiring allowances for Members;• The delivery of specialized Members' services in the area of constituency office operations, sessional and committee travel support;• The management of the Legislative Assembly Precinct and tangible assets;• The maintenance of the Legislative Assembly information technology infrastructure;• The administration of the Legislative Assembly's TV broadcasting system;• The provision of information technology support to the Office of the Legislative Assembly, Members' constituency offices and Regular Members' capital offices; and• The provision of training to Members' constituency assistants in Legislative Assembly policies and procedures.				
Total, Assembly Operations	9,211	9,151	9,151	9,151

Priorities (2022-23)

- Support the establishment and operations of the Nunavut Electoral Boundaries Commission.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.

Priorities (2023-24)

- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.

Priorities (2024-25)

- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.
- Begin preparatory work for the implementation of recommendations of the Nunavut Electoral Boundaries Commission in respect to the 7th general election, which will be held on October 27, 2025.



Expenditures on Behalf of Members

Nunavut's *Legislative Assembly and Executive Council Act* provides for a transparent system of remuneration for Members. It also provides for the necessary resources to be made available for the engagement of Members' constituency assistants and the operation of their constituency offices. The *Legislative Assembly Retiring Allowances Act* and *Supplementary Retiring Allowances Act* are under the jurisdiction of the Legislative Assembly.

Objectives

- To administer the indemnities, allowances and benefits that are provided for by our legislative authorities; and
- To ensure that the necessary resources are made available for Members' constituency operations.

Programs	Budget (\$000)	2021-22	2022-23	2023-24	2024-25
Indemnity, Allowance and Constituency Administration		12,225	13,885	13,885	13,885
Total, Expenditures on Behalf of Members		12,225	13,885	13,885	13,885

- Administer the payment of all indemnities, allowances, expenses and benefits due to Members;
- Administer the payment of all Members' constituency work expense claims and constituency assistant-related expenditures;
- Administer leasing and payment for all constituency offices;
- Administer the system of retiring allowances provided to Members; and
- Prepare, in co-operation with the Department of Justice, all regulations made by the Speaker on the approval of the Management and Services Board pursuant to the *Legislative Assembly and Executive Council Act* with respect to indemnities, allowances and benefits for Members.

Priorities (2022-23)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.



Priorities (2023-24)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Priorities (2024-25)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.
- Begin preparatory work for the establishment of the 2026 Independent Commission to Review Members' Indemnities, Allowances, Expenses and Benefits, which is required by law to be established following the 7th general election, which will be held on October 27, 2025.

Support to Independent Officers of the Legislative Assembly

The Legislative Assembly recommends to the Commissioner of Nunavut the appointment of five independent officers:

- 1) The Chief Electoral Officer, pursuant to the *Nunavut Elections Act*;
- 2) The Information and Privacy Commissioner, pursuant to the *Access to Information and Protection of Privacy Act*;
- 3) The Integrity Commissioner, pursuant to the *Integrity Act*;
- 4) The Languages Commissioner, pursuant to the *Official Languages Act*; and
- 5) The Representative for Children and Youth, pursuant to the *Representative for Children and Youth Act*.

The budgets for the operation of these independent offices are provided through the annual appropriations of the Legislative Assembly. Independent officers are statutorily required to submit annual reports to the Legislative Assembly concerning their activities and expenditures. Their annual budget proposals and business plans are reviewed by the Management and Services Board. We work to support these offices, in varying degrees, to ensure the functional operation of their day-to-day activities, while ensuring that their substantive independence is respected. In addition, the Auditor General of Canada reports to the Legislative Assembly of Nunavut on the financial statements of the Government of Nunavut and other matters, pursuant to the federal *Nunavut Act*.

Objectives

- To provide support to the independent officers of the Legislative Assembly;
- To ensure that their annual reports are tabled in the Legislative Assembly; and
- To organize the appearances of independent officers before committees of the Legislative Assembly.



Programs	Budget (\$000)	2021-22	2022-23	2023-24	2024-25
Support to the Information and Privacy Commissioner		500	400	400	400
<ul style="list-style-type: none"> • Support the office in the development and administration of its annual budget; • Facilitate the translation and production of annual reports and other documents; • Collaborate in the development of websites and other initiatives; and • Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly. 					
Support to the Languages Commissioner		1,410	1,290	1,290	1,290
<ul style="list-style-type: none"> • Support the office in the development and administration of its annual budget; and • Provide certain centralized services to the office in the areas of financial processing, human resources management and contracting. 					
Support to the Integrity Commissioner		100	100	100	100
<ul style="list-style-type: none"> • Support the office in the development and administration of its annual budget; • Facilitate the translation and production of annual reports and other documents; • Collaborate in the development of websites and other initiatives; and • Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly. 					
Support to the Chief Electoral Officer		2,988	1,488	1,488	1,488
<ul style="list-style-type: none"> • Support the office in the development and administration of its annual budget; • Collaborate in the development of websites and other initiatives; and • Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly. 					



**Support to the Representative
for Children and Youth**

2,456 2,731 2,876 2,876

- Support the office in the development and administration of its annual budget; and
- Provide certain centralized services to the office in the areas of financial processing, human resources management and contracting.

Total, Support to Independent

Officers of the Legislative Assembly 7,334 6,009 6,154 6,154

Priorities (2022-23)

- Initiate preparatory work in anticipation of the expiry of the appointments of the current Chief Electoral Officer (October 18, 2023) and Integrity Commissioner (October 23, 2023).

Priorities (2023-24)

- Initiate preparatory work in anticipation of the expiry of the appointments of the current Representative for Children and Youth (July 22, 2024) and Languages Commissioner (February 18, 2025).

Priorities (2024-25)

- Initiate preparatory work in anticipation of the expiry of the appointment of the current Information and Privacy Commissioner (January 11, 2026).



APPENDIX: Financial Summary

Branch	2021 – 2022 Main Estimates		2022 – 2023 Main Estimates		2023 – 2024 Planned		2024 – 2025 Planned	
	\$0	PYs	\$0	PYs	\$0	PYs	\$0	PYs
ASSEMBLY OPERATIONS								
Salary	3,918	24	3,753	24	3,753	24	3,753	24
Grants & Contributions	—		—		—		—	
Other O&M	5,293		5,398		5,398		5,398	
Subtotal	9,211		9,151		9,151		9,151	
EXPENDITURES ON BEHALF OF MEMBERS								
Salary	6,755		6,955		6,955		6,955	
Grants & Contributions	—		—		—		—	
Other O&M	5,470		6,930		8,430		8,430	
Subtotal	12,225		13,885		15,385		15,385	
INDEPENDENT OFFICERS								
Salary	4,145	22	4,223	24	4,368	25	4,368	25
Grants & Contributions	0		0		0		0	
Other O&M	3,189		1,786		286		286	
Subtotal	7,334		6,009		4,654		4,654	
TOTAL	28,770	46	29,045	48	29,190	49	29,190	49

Department Summary	2021 – 2022		2022 – 2023		2023 – 2024		2024 – 2025	
	\$000	PYs	\$000	PYs	\$000	PYs	\$000	PYs
Salary	14,818	46.0	14,931	48.0	15,076	49.0	15,076	49.0
G&C	-		-		-		-	
Other O&M	13,952		14,114		14,114		14,114	
total	28,770		29,045		29,190		29,190	

