



# Management and Services Board Directive

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<b>Title:</b>	Members' Travel and Childcare Entitlements
<b>Authority:</b>	Subsections 30(1) to (3) of the <i>Legislative Assembly and Executive Council Act</i>

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## **Principles**

The primary legislative and policy basis for providing section 30 travel benefits is recognition that Members who are required to spend extended periods away from their residences in order to fulfill their duties should not experience unreasonable separation from their immediate families with whom they reside. Consequently, Members who reside in the capital and whose immediate family members reside with them are not eligible for section 30 travel benefits for the purpose of defraying travel costs of persons other than the Member.

Members' ability to utilize their constituency budgets for the purpose of paying travel costs for other constituents (e.g. Mayors, community Elders and other constituents) remains unaffected, provided that the purpose of the travel is directly related to the Member's responsibilities (reference to the *Member's Handbook on Administrative and Financial Matters*). Members cannot use their constituency budgets for the purpose of covering the cost of personal family travel.

## **Travel Entitlements**

- This *Directive* applies to travel undertaken by Eligible Members or their designated family members of the 6<sup>th</sup> Legislative Assembly.
- A travel point is defined as a return trip to and from Iqaluit and the Member's constituency.

- Travel points can be used during sittings of the House or meetings of a standing or special committee held in Iqaluit.
- Travel points cannot be banked (i.e. carried over between fiscal years).
- An eligible Member is entitled to:
  - a) One (1) travel point for the period from January 1, 2022, to March 31, 2022;
  - b) Two (2) travel points for each of the 2022-2023, 2023-2024 and 2024-2025 fiscal years; and
  - c) One (1) travel point for the period April 1, 2025, to the date of the dissolution of the 6<sup>th</sup> Legislative Assembly in September of 2025;
- Members are not permitted to use travel points for special sittings of the House that occur as a result of a recall within the meaning of Rule 3(3) of the *Rules of the Legislative Assembly of Nunavut*.
- An eligible Member includes:
  1. Members representing non-Iqaluit constituencies who reside in their constituencies; and
  2. Members representing non-Iqaluit constituencies who reside in Iqaluit and receive the Iqaluit-prescribed Nunavut Northern Allowance. It is important to note that although these Members are eligible for travel entitlements during sittings of the House or meetings of standing and special committees, these entitlements do not extend to the Legislative Assembly paying for guests' travel from Iqaluit to the Members' constituencies.
- Members' guests are considered to be "designated travellers" within the meaning of subsection 40(3)(f.2) of the *Legislative Assembly and Executive Council Act* and are defined as immediate family members within the meaning of the *Legislative Assembly Retiring Allowances Act* and are registered with the Management and Services Board pursuant to the prescribed *Enrollment Form*.
- Travel undertaken by children six (6) years of age and younger who are identified in the *Enrollment Form* are not a charge to travel points. However, all dependent children travelling to and from Iqaluit on a section 30 trip must be escorted by the Member or by an adult who is an immediate family member.

- The Legislative Assembly will pay the following reasonable costs associated with authorized travel:
  - a) Return airfare;
  - b) Accommodation en route to and from Iqaluit; and
  - c) Accommodation in Iqaluit.
- In the event that a Member or other person travelling at Legislative Assembly expense under this directive incurs airline and/or hotel cancellation charges, change fees or other related costs as a consequence of a Member's actions taken under circumstances within the Member's control, a Member will be held personally liable and responsible for the payment of such costs, up to and including the full purchase price of a new return airfare/hotel accommodation.
- Where a Member is persistently absent from sittings of the House or meetings of committees and caucuses without providing, in writing, a valid explanation that is accepted by the Management and Services Board, the Board may suspend the Member's section 30 travel benefits or take such other disciplinary action as it considers reasonable and appropriate under the circumstances.
- The Clerk of the Legislative Assembly has the authority to make determinations as to eligible expenses and related matters in unusual or undefined circumstances.

### **Childcare Entitlements**

- A Member who is not a resident of Iqaluit who travels to the capital for the purpose of attending sittings of the Legislative Assembly or meetings of standing and special committees is entitled to claim:
  - a) Childcare expenses upon submission of receipts. Total allowable childcare expenses may not exceed \$45.00 per day per eligible child in respect to children who are accompanying the Member; and
  - b) Any or all of the Member's laundry and drycleaning allowance (as prescribed on page 5-21 of the *Member's Handbook on Administrative and Financial Matters*) in respect to children who are accompanying the Member.
- A Member's immediate relatives (spouse, children, parents, grandparents or siblings) may not receive financial compensation under this provision.
- The Clerk of the Legislative Assembly has the authority to make determinations as to eligible expenses and related matters in unusual or undefined circumstances.