

2020 - 2023



Office of the Legislative Assembly of Nunavut

BUSINESS PLAN: 2020-2023

OFFICE OF THE LEGISLATIVE ASSEMBLY OF NUNAVUT
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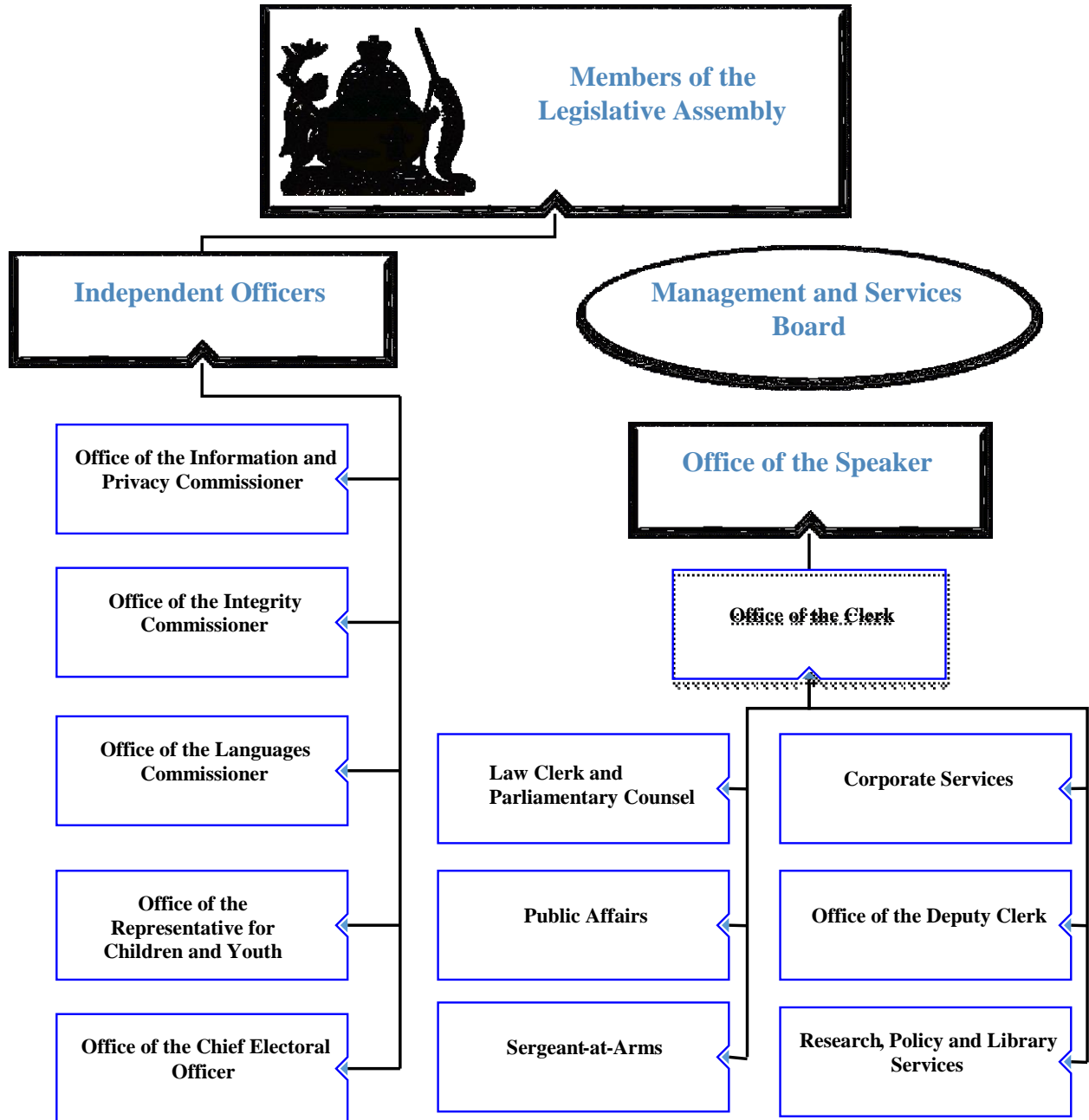
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Figure 1
The Organization of the Legislative Assembly of Nunavut



CORE BUSINESS

The Office of the Legislative Assembly focuses on the following lines of core business:

	Budget (\$000)			
	2019-20	2020-21	2021-2022	2022-2023
Assembly Operations	9,706	9,615	9,615	9,615
Expenditures on Behalf of Members	12,316	12,377	12,377	12,377
Support to Independent Officers of the Legislative Assembly	5,073	5,278	6,778	5,278
TOTAL	27,095	27,270	28,770	27,270

Assembly Operations

Canada's Westminster system of parliamentary democracy requires a rigorous separation of powers between the legislative, executive and judicial branches of government. Fostering effective and collegial working relationships with the executive branch of government, while ensuring the independence of the Legislative Assembly, is essential. Nunavut's consensus style of governance calls upon us to serve Members in a manner that respects the character of the institution. We acknowledge that, by its very nature, the Legislative Assembly is a political arena in which diverse positions and perspectives are articulated.

The operations of the Office of the Legislative Assembly are established pursuant to the *Legislative Assembly and Executive Council Act*. This line of business supports the primary purpose of the Assembly - a functional legislative process. Consistent with the governance traditions of Northern Canada and established principles of parliamentary democracy, we work to ensure that the business of the House is conducted in compliance with the *Rules of the Legislative Assembly*, the *Legislative Assembly and Executive Council Act* and certain statutory requirements of the *Nunavut Act*. We provide support to the Office of the Speaker and Members in the Chamber, committees, caucuses and constituencies.

The Standing and Special Committees of the Legislative Assembly fulfill important functions in the legislative process. The review of proposed legislation ensures that Bills are scrutinized before becoming law. Public hearings provide an opportunity for individuals and organizations to express their views and concerns on matters of public policy.



Committees perform an oversight function with respect to departmental expenditures and initiatives and can undertake detailed examinations of different subject areas. Caucus meetings allow Members to address matters related to the scheduling of House business, in addition to other issues that arise. Members are a direct link in their constituencies between Nunavummiut and their government. Members advocate for the needs of their communities and articulate the concerns and aspirations of their constituents.

Objectives

- To provide quality support to the Management and Services Board, the Speaker and Members of the Legislative Assembly in the conduct of their duties as Nunavut's elected representatives;
- To ensure that the legislative process is conducted in accordance with our statutory and procedural authorities; and
- To provide the public with information regarding House and committee proceedings.

Programs	Budget (\$000)	2019-20	2020-21	2021-22	2022-23
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Office of the Clerk		1,197	1,224	1,224	1,224
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- The provision of advice and support to the Speaker, Members, Caucus and Committee Chairs on matters of parliamentary procedure and privilege;
- The maintenance of the papers and records of the Legislative Assembly;
- The co-ordination of Committee and Caucus scheduling and meetings of the Legislative Assembly;
- The protection of the dignity and decorum of the House by the Sergeant-at-Arms; and
- The provision of a safe, aesthetically pleasing and culturally appropriate working environment for Members and Assembly employees.

Office of the Speaker		498	427	427	427
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- Support to the Office of the Speaker in the execution of the office-holder's duties as the official representative of the Legislative Assembly and Chair of the Management and Services Board;
- Support to the Office of the Speaker with respect to Nunavut's participation in national and international events of the Commonwealth Parliamentary Association; and
- Support to the Office of the Speaker in the execution of the office-holder's duties as Chairperson of the Order of Nunavut Advisory Council.



Sessional Administration **2,375** **2,375** **2,375** **2,375**

- The production of *Hansard*;
- The holding of sittings of the House;
- The provision of the services of the Law Clerk and Parliamentary Counsel; and
- The provision of interpretation and translation services for Chamber and caucus proceedings.

Standing and Special Committee Administration **955** **860** **860** **860**

- The provision of interpretation and translation services for Standing and Special Committee proceedings; and
- The holding of committee meetings, public hearings and community consultations.

Research, Policy and Library Services **1,186** **1,201** **1,201** **1,201**

- The provision of research services for individual Members, the Management and Services Board and Standing and Special Committees;
- The preparation of committee correspondence, reports, news releases and other documents;
- The preparation of correspondence, reports and other documents for the Office of the Legislative Assembly; and
- The provision of information and reference services by the Nunavut Legislative Library to Members, officers and employees of the Legislative Assembly, Government of Nunavut departments and other clients.

Public Affairs **130** **50** **50** **50**

- The promotion of the Legislative Assembly through the public tour program and the production of information materials and brochures;
- The administration of the Legislative Assembly Page Program;
- The administration of the Speaker’s biennial Youth Parliament;
- The planning and hosting of special events, ceremonies and unveilings;
- The co-ordination of the Assembly's art collection development strategy; and
- The management of liaison with northern and national media organizations.



Corporate Services **3,365** **3,478** **3,478** **3,478**

- The administration of the financial management and human resources functions of the Office of the Legislative Assembly;
- The administration of Members' indemnities, allowances and benefits;
- The administration of retiring allowances for Members;
- The delivery of specialized Members' services in the area of constituency office operations, sessional and committee travel support;
- The management of the Legislative Assembly Precinct and tangible assets;
- The maintenance of the Legislative Assembly website;
- The administration of the Legislative Assembly's TV broadcasting system;
- The provision of information technology support to the Office of the Legislative Assembly, Members' constituency offices and Regular Members' capital offices; and
- The provision of training to Members' constituency assistants in Legislative Assembly policies and procedures.

Total, Assembly Operations **9,706** **9,615** **9,615** **9,615**

Priorities (2019-20)

- Conduct the 2019 *Our House to Your Home* Speaker's Community Mace Tour Program.
Status: 2019 Mace Tour successfully held events in Chesterfield Inlet, Sanikiluaq and Whale Cove in partnership with the Office of the Commissioner of Nunavut.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.
Status: Investiture Ceremony successfully held on June 5, 2019.
- Support the statutory reviews of the *Official Languages Act*, the *Inuit Language Protection Act* and the *Representative for Children and Youth Act*.
Status: Ongoing.

Priorities (2020-21)

- Conduct the 8th Speaker's Biennial Youth Parliament during the fall of 2020.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.
- Support the statutory reviews of the *Official Languages Act*, the *Inuit Language Protection Act* and the *Representative for Children and Youth Act*.



Priorities (2021-22)

- Conduct the Orientation and Transition Program for the Members of the 6th Legislative Assembly
- Conduct the 2021 *Our House to Your Home* Speaker's Community Tour Program.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.

Priorities (2022-23)

- Conduct the 9th Speaker's Biennial Youth Parliament during the fall of 2022.
- Support the Order of Nunavut Advisory Council in its consideration of nominations to the Order and the organization of investiture ceremonies.



Expenditures on Behalf of Members

Nunavut's *Legislative Assembly and Executive Council Act* provides for a transparent system of remuneration for Members. It also provides for the necessary resources to be made available for the engagement of Members' constituency assistants and the operation of their constituency offices. The *Legislative Assembly Retiring Allowances Act* and *Supplementary Retiring Allowances Act* are under the jurisdiction of the Legislative Assembly.

Objectives

- To administer the indemnities, allowances and benefits that are provided for by our legislative authorities; and
- To ensure that the necessary resources are made available for Members' constituency operations.

Programs	Budget (\$000)	2019-20	2020-21	2021-22	2022-23
Indemnity, Allowance and Constituency Administration		12,316	12,377	12,377	12,377
Total, Expenditures on Behalf of Members		12,316	12,377	12,377	12,377

- Administer the payment of all indemnities, allowances and benefits due to Members;
- Administer the payment of all Members' constituency work expense claims and constituency assistant-related expenditures;
- Administer leasing and payment for all constituency offices;
- Administer the system of retiring allowances provided to Members; and
- Prepare, in co-operation with the Department of Justice, all regulations made by the Speaker on the approval of the Management and Services Board pursuant to the *Legislative Assembly and Executive Council Act* with respect to indemnities, allowances and benefits for Members.

Priorities (2019-20)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Status: Requirements are being met on an ongoing basis.



Priorities (2020-21)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Priorities (2021-22)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Priorities (2022-23)

- Meet all statutory tabling requirements for annual reports required under the *Legislative Assembly and Executive Council Act* and other statutes under the jurisdiction of the Legislative Assembly.

Support to Independent Officers of the Legislative Assembly

The Legislative Assembly recommends to the Commissioner of Nunavut the appointment of five independent officers:

- 1) The Chief Electoral Officer, pursuant to the *Nunavut Elections Act*;
- 2) The Information and Privacy Commissioner, pursuant to the *Access to Information and Protection of Privacy Act*;
- 3) The Integrity Commissioner, pursuant to the *Integrity Act*;
- 4) The Languages Commissioner, pursuant to the *Official Languages Act*; and
- 5) The Representative for Children and Youth, pursuant to the *Representative for Children and Youth Act*.

The budgets for the operation of these independent offices are provided through the annual appropriations of the Legislative Assembly. Independent officers are statutorily required to submit annual reports to the Legislative Assembly concerning their activities and expenditures. Their annual budget proposals and business plans are reviewed by the Management and Services Board. We work to support these offices, in varying degrees, to ensure the functional operation of their day-to-day activities, while ensuring that their substantive independence is respected. In addition, the Auditor General of Canada reports to the Legislative Assembly of Nunavut on the financial statements of the Government of Nunavut and other matters, pursuant to the federal *Nunavut Act*.



Objectives

- To provide support to the independent officers of the Legislative Assembly;
- To ensure that their annual reports are tabled in the Legislative Assembly; and
- To organize the appearances of independent officers before committees of the Legislative Assembly.

Programs	Budget (\$000)	2019-20	2020-21	2021-22	2022-23
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Support to the Information and Privacy Commissioner

125	125	125	125
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- Support the office in the development and administration of its annual budget;
- Facilitate the translation and production of annual reports and other documents;
- Collaborate in the development of websites and other initiatives; and
- Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly.

Support to the Languages Commissioner

1,410	1,410	1,410	1,410
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- Support the office in the development and administration of its annual budget; and
- Provide certain centralized services to the office in the areas of financial processing, human resources management and contracting.

Support to the Integrity Commissioner

125	125	125	125
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- Support the office in the development and administration of its annual budget;
- Facilitate the translation and production of annual reports and other documents;
- Collaborate in the development of websites and other initiatives; and
- Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly.

Support to the Chief Electoral Officer

1,283	1,488	2,988	1,283
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- Support the office in the development and administration of its annual budget;
- Collaborate in the development of websites and other initiatives; and



- Collaborate in the development of legislative initiatives that fall under the jurisdiction of the Legislative Assembly.

**Support to the Representative
for Children and Youth**

2,130 2,130 2,130 2,130

- Support the office in the development and administration of its annual budget; and
- Provide certain centralized services to the office in the areas of financial processing, human resources management and contracting.

Total, Support to Independent

Officers of the Legislative Assembly 5,073 5,278 6,893 5,073

Priorities (2019-20)

- Ensure that the position of Representative for Children and Youth is filled following the expiration of the present incumbent’s appointment in June 2019.

Status: Appointment process successfully completed. The new Representative took office on July 22, 2019

- Ensure that the position of Information and Privacy Commissioner is filled following the expiration of the present incumbent’s appointment in March 2020.

Status: Recruitment process initiated in September 2019.

Priorities (2020-21)

- Finalize the Information and Privacy Commissioner’s transition to a full-time role, including a Nunavut-based office.

Priorities (2021-22)

- Support Elections Nunavut in the lead-up to the 6th territorial general election, which will be held on October 25, 2021.

Priorities (2022-23)

- Initiate preparatory work in anticipation of the expiry of the appointments of the current Chief Electoral Officer (October 18, 2023) and Integrity Commissioner (October 23, 2023).



APPENDIX: Financial Summary

Branch	2019 – 2020 Main Estimates		2020 – 2021 Main Estimates		2021 – 2022 Planned		2022 – 2023 Planned	
	\$0	PYs	\$0	PYs	\$0	PYs	\$0	PYs
ASSEMBLY OPERATIONS								
Salary	3,909	25	3,994	25	3,994	25	3,994	25
Grants & Contributions	—		—		—		—	
Other O&M	5,797		5,621		5,621		5,621	
Subtotal	9,706		9,615		9,615		9,615	
EXPENDITURES ON BEHALF OF MEMBERS								
Salary	6,280		6,897		6,897		6,897	
Grants & Contributions	—		—		—		—	
Other O&M	6,036		5,480		5,480		5,480	
Subtotal	12,316		12,377		12,377		12,377	
INDEPENDENT OFFICERS								
Salary	3,050	18	3,073	18	3,073	18	3,073	18
Grants & Contributions	0		0		0		0	
Other O&M	2,023		2,205		3,705		2,205	
Subtotal	5,073		5,278		6,778		5,278	
TOTAL	27,095	43	27,270	43	28,770	43	27,270	43

Department Summary	2019 – 2020		2020 – 2021		2021 – 2022		2022 – 2023	
	\$000	PYs	\$000	PYs	\$000	PYs	\$000	PYs
Salary	13,239	43.0	13,964	43.0	13,964	43.0	13,964	43.0
G&C	-		-		-		-	
Other O&M	13,856		13,306		14,806		13,306	
total	27,095		27,270		28,770		27,270	

