



Management and Services Board Interim Directive

Date: September 2020

Title: Members' Travel and Childcare Entitlements for the fall 2020 Sitting of the 2nd Session of the 5th Legislative Assembly

Authority: Subsections 30(1) to (3) of the *Legislative Assembly and Executive Council Act*

Travel Entitlements

- This Directive applies to travel undertaken by Members during the fall 2020 sitting of the 2nd Session of the 5th Legislative Assembly
- A Member is entitled to claim:
 - a) One (1) return trip for the Member between Iqaluit and a community located in the Member's constituency

or

 - b) One (1) return trip for a Member's designated guest and dependant children under the age of six years between Iqaluit and a community located in the Member's constituency

and

 - c) Enhanced hotel accommodation (e.g. adjoining rooms). A Member may also arrange for alternate accommodation (e.g. private billeting), but the costs of such accommodation may not exceed the standard commercial hotel rate normally paid by the Legislative Assembly for Iqaluit accommodation.

- A Member’s “designated guest” is defined as a Member’s spouse or partner who resides with the Member and has been designated as such within the meaning of the *Legislative Assembly Retiring Allowances Act*, or any other person, including children above the age of six years, who are identified on the Member’s annual disclosure statement filed with the Integrity Commissioner of Nunavut.
- The Legislative Assembly will pay the following reasonable costs associated with authorized travel:
 - a) Return airfare;
 - b) Accommodation en route to and from Iqaluit;
 - c) Accommodation in Iqaluit.
- In the event that a Member or other person travelling at Legislative Assembly expense under this directive incurs airline and/or hotel cancellation charges, change fees or other related costs as a consequence of a Member’s actions taken under circumstances within the Member’s control, a Member will be held personally liable and responsible for the payment of such costs, up to and including the full purchase price of a new return airfare/hotel accommodation.
- The Clerk of the Legislative Assembly has the authority to make determinations as to eligible expenses and related matters in unusual or undefined circumstances.

Childcare Entitlements

- A Member who is not a resident of Iqaluit who travels to the capital for the purpose of attending the fall 2020 sitting of the 2nd Session of the 5th Legislative Assembly is entitled to claim:
 - a) Childcare expenses upon submission of receipts. Total allowable childcare expenses may not exceed \$45.00 per day per eligible child in respect to children who are accompanying the Member; and
 - b) Any or all of the Member’s laundry and drycleaning allowance (as prescribed on page 5-21 of the *Member’s Handbook on Administrative and Financial Matters*) in respect to children who are accompanying the Member.
- A Member’s immediate relatives (spouse, children, parents, grandparents or siblings) may not receive financial compensation under this section.
- The Clerk of the Legislative Assembly has the authority to make determinations as to eligible expenses and related matters in unusual or undefined circumstances.